

Plaistow and Kirdford Primary School Plaistow Billingshurst West Sussex RH14 OPX

West Sussex County Council

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Headteacher: Mr C King

5th January 2021

Dear Parents and Carers,

Tomorrow many of our children will make the move on to remote learning. This will be placed on Google Classroom.

As per our Remote Learning Plan a mixture of learning will be placed on each child's Google Classroom for them to complete during the day. These tasks will mirror the learning objectives that would have been taking place in the classroom.

Teachers will be holding a registration session in the morning on Google Meet. We have structured these as much as possible so that siblings will not need to log on at the same time. During these sessions teachers will be able to check in with children, children will be able to see their classmates, teachers will be able to talk through work and children will be able to ask questions.

At this registration session, teachers will be taking a register. Children who are not present will be contacted during the day to ensure that they are able to access their work.

Children will be able message their class teacher during the day if they need assistance with a piece of work. Teachers will be monitoring Google Classroom throughout the day.

Teachers will also hold a second Google Meet in the afternoon to feedback to children about their work, answer any questions the children may have had and to respond to any difficulties that they may have had.

The Google Meets can be accessed by clicking on the relevant link in your child's Google Classroom "stream".

We understand that for some children this will be a new experience and we know that the first few Google Meets will be an exciting and "interesting" time for the children.

We would ask that during a Google Meet:

- An adult is nearby and within listening distance
- An adult is nearby to remind children of behaviour expectations
- Initially an adult is nearby to assist with muting, "raising hands" etc...
- Children are appropriately dressed uniform is not necessary but children should be helped to understand that they need to be ready for learning
- If a parent has a question for the teacher that they message the teacher via their child's Google Classroom

It is absolutely fine if a child would prefer to disable video.

If access to a device is problematic please do contact us; where possible we will source an alternative. If this is not possible then we will provide paper copies of work and make contact via the telephone.











Google meet times will be:

Morning Registration:

Reception	9.45am
Year One	9.25am
Year Two	9.25am
Year Three	9.05am
Year Four	9.05am
Year Five	8.45am
Year Six	8.45am
Afternoon Mee	tinger
Alternoon wiee	
Reception	1.00pm
Reception	1.00pm
Reception Year One	1.00pm 1.15pm
Reception Year One Year Two	1.00pm 1.15pm 1.15pm
Reception Year One Year Two Year Three	1.00pm 1.15pm 1.15pm 1.30pm
Reception Year One Year Two Year Three Year Four	1.00pm 1.15pm 1.15pm 1.30pm 1.30pm

This is a new shift for us in terms of remote learning and will be an evolution of our remote offer during the summer term last year. It will continue to develop in the coming days as we all find our feet – thank you in advance for your patience and support.

Yours sincerely,

Mr King