



West Sussex County Council

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Pencil Cases for September 2022

Dear Parents and Carers,

Having a pencil case in school helps to develop a child's independence and enables them to make a speedy start to their work. It would be helpful for all children in Years Two to Six to bring a small pencil case to school with them.

We would ask that pencil cases are appropriate for school use, no longer than 20cm **(they must be small enough to fit in their trays)**. They should not be novelty, "Smiggle" type pencil cases; it may be that we ask a child to take their pencil case home if it proves to be a distraction.



Ideally the pencil cases should be plain, simple and not distracting. We would ask that the pencil cases are not a novelty style pencil case (please avoid Smiggle styles).

If possible, we would like them to contain:

- A blue handwriting pen (not biro/ballpoint)
- 2 HB pencils
- A pencil sharpener
- A red biro/ballpoint pen
- A black biro/ballpoint pen
- A Highlighter
- A 15cm ruler
- A small glue stick
- Some coloured **pencils**.

We would ask that items are named where possible.
Any novelty rubbers/sharpeners/pens will be sent home.

Pencil cases are optional and where children don't have a pencil case, supplies will be provided for them.

If you do have any questions please do not hesitate to contact us.

