

Plaistow and Kirdford Primary School

Plaistow Billingshurst West Sussex RH14 OPX

Tel: 01403 871275 Fax: 01403 871470 Email: office@plaistowkirdford.com Website: www.plaistowandkirdford.org

Headteacher: Mr C King

21st May 2021

#### **Dear Parents**

## School Clubs - Summer Term 2021

Now that some of the Covid-19 restrictions are being relaxed, we are delighted to be able to offer some extra-curricular clubs to our KS-2 children. These clubs will start after half term, on **Tuesday 8**th **June 2021.** 

To limit the potential risk of "popping" our bubbles, clubs will only be open to certain year group pairs. All clubs will take place outside; this will mean that certain clubs will not be able to run in the event of adverse weather conditions. We will notify parents via email and text if we need to cancel a club.

We would also like to remind parents that while the nation is continuing towards wider reopening, the guidance remains that families should try to keep the number of clubs their child attends as low as possible.

Where clubs take place after school, children will be brought to the usual pick up point on the school playground at 4.30pm. We ask that parents are prompt in collecting so as to avoid any crossover with our Badgers Afterschool Club pick ups.

Uniform/equipment: For Rounders, Eco, Frisbee and Choir clubs – children will be able to play in the clothes that they have worn to school for the day. They should come to school in trainers on these days.

For children attending cross country, we ask that children come to school in their PE kits.

Please refer to the club timetable attached for details – including timings, start and finish dates.

#### How to Book

To book a place for an internally run club, please go to: <u>plaistowandkirdfordschool.parentseveningsystem.co.uk</u>.

More detailed instructions are available on the following page.

If you do not have access to the internet or have any problems using the online system, please contact the School Office – office@plaistowkirdford.com - who will be able to help.

Places will be allocated on a "first come, first served" basis – the booking system will be open for bookings on **Monday 24**<sup>th</sup> **May 2021** at **7.30pm** 

Please note that the only clubs that will run during the last week of the Summer Term are Badgers After School Club and Breakfast Club.

Please note that once your child/children have been enrolled for a club, you must notify the office if your child is unable to attend for any reason. If your child misses three sessions in a row (exceptional circumstances excluded) their place may be given to the next child on the waiting list.

Thank you.

## **Plaistow and Kirdford School**











## **HOW TO BOOK SCHOOL CLUBS USING THE PARENT BOOKING SYSTEM**

- 1. Please go to: Plaistowandkirdfordschool.parentseveningsystem.co.uk/
- 2. Enter your Title from the drop down box
- 3. Enter your First Name in full (Capital letter for the Initial letter only)
- 4. Enter your Last Name (Capital letter for the Initial letter only)
- 5. Enter your Email Address (this is the email address you use for the school to contact you)
- 6. Re-enter your Email Address
- 7. Enter your Childs First Name in full (Capital letter for the Initial letter only)
- 8. Enter your Childs Last Name (Capital letter for the Initial letter only)
- 9. Enter your Childs Date of Birth (dd/mm/yyyy)
- 10. Press 'Login and Continue'
- 11. The next screen should allow you to continue to book your requested clubs.

The booking system will be open for bookings on:

# Monday 24<sup>th</sup> May 2021 at 7.30pm.

The booking system allows you to know at the time of booking that your child has a place in the club. If you are unable to book a place, this means the club is full and you will be able to add your child's name to the waiting list or please email the school office who will be able to do this for you. If a space becomes available, you will be notified by the school office.

Numbers for clubs are limited; Badgers After School Club runs every day for the entire term until 6.00pm. Please contact the school office for more details of how to register and book.







